

FROG IN HAND SUMMER JOBS! WE'RE SEEKING AN ASSISTANT COSTUME DESIGNER & A STAGEHAND

This May-July, the 2022 Frog in Hand Summer Company is back, now running in its 5th year. Funded by Canada Summer Jobs, the Summer Company brings together a group of talented artists for 9 weeks of full-time work. This is a chance to train alongside peers and professional artists. This project is driven by the desire to give back to the arts community by supporting new and emerging artistic voices in the GTA. Specifically, we are looking for an Assistant Costume Designer (\$25/h) and a stagehand (\$15).

All workers must meet the following eligibility criteria (partly set by our funder):

1. Be under 30 at the start of the employment (May 2022);
2. Be a Canadian citizen, permanent resident, or person to whom refugee protection has been conferred under the Immigration and Refugee Protection Act for the duration of the employment
1. Have a valid SIN number and be legally entitled to work in Canada.
1. Be fully vaccinated. Performers and crew may at times work in close proximity without maintaining social distance. The term "fully vaccinated" shall be determined by the Ontario Ministry of Health Guidelines. Health information disclosed will be treated with respect by the Frog in Hand team and will remain confidential.

For more information please visit <https://www.froginhand.com/summer-company-1>.

THE POSITIONS

1. STAGEHAND/STAGE PRODUCTION WORKER (SPW)

Frog in Hand's 2022 Summer Company will provide employment for youth interested in pursuing careers in theatre production, design, wardrobe, and community arts. The stage production worker (SPW) is an opportunity for a young person to develop skills and be mentored in all aspects of pre/post-production with a small not-for-profit arts organization. The ideal candidate will be passionate about design, technical direction, arts administration, production, and post-production. This position is an entry-level role, ideal for a candidate who is passionate about the arts but not ready to specialize; the SPW will be responsible for assisting FH's various departments: lighting, sound, stage management, costume, publicity, and administration. The SPW's daily tasks will be tailored to suit their skill set, goals, Company needs, repertoire, production, and maintenance needs.

The SPW will develop a particularly diverse portfolio of career-related experience in the arts and culture sector as they lend a hand where needed, working on the following production and behind the scenes tasks:

- Work alongside Technical Director: plan, run and strike performances (be mentored to crew a show, run lighting, sound, special effects, build sets, organize and maintain props etc.)
- Collaborate with wardrobe department: assist with remounts of existing repertoire and new works (simple costume mending and maintenance, pulling from stock, doing returns, attend

fittings to assist and record measurements, attend costume parades, take notes on changes and alterations, sew labels into costumes).

- Meet with the production team to discuss load-in and strikes, attend all dress and tech rehearsals.
- Crew and assist with show running for performances across multiple departments as stagehand.
- Steam and wash costumes over show runs.
- Assist props persons and set builders to assemble, repair, place, build and oversee props.
- Distribute scripts and notes to performers; keep detailed documentation by filming rehearsals and uploading to the database.
- Rig, place, move and dismantle sets, backdrops, scenery and other stage equipment.
- Clean, maintain, transport and store costumes.
- Provide support to the artistic director, such as preparing schedules, setting up equipment.

2. ASSISTANT COSTUME DESIGNER (ACD)

The Assistant Costume Designer (ACD) is an opportunity for a professional person under the age of 30 to develop skills and be mentored in wardrobe, costume design and pre/post-production with Frog in Hand, a small not-for-profit arts organization based in Mississauga. The ideal candidate will be passionate about costuming, technical direction, arts administration, production planning and post-production activities. The candidate will work alongside Frog in Hand's 2021 Summer Company with a wide variety of tasks.

ROLES & RESPONSIBILITIES

- Study FH summer season and repertoire, taking note of costuming needs.
- Consult with Production Assistant and production calendar to collaborate on critical path/due dates
- Meet with FH Director of Visual Design (Noelle Hamlyn), designers, rehearsal director and other production team members to assist with costuming and wardrobe for remounts of existing repertoire
- Design costumes for new small-scale works and works in process under the mentorship of Noelle Hamlyn and FH creative team. Create costume sketches as necessary for the production team to review during the design process
- Attend fittings to assist and record measurements
- Create FH measurement database and maintain wardrobe paperwork
- Assist in the selection and purchasing of fabric, assist with fabric modifications
- Assist in the design or selection of accessories
- Assist with purchasing and altering costumes
- Assist in designing hairstyles, headwear, footwear, and special makeups
- Attend costume parades and all dress and tech rehearsals with the costume designer to take notes on changes and alterations
- Assist in creating a wardrobe plot so that costumes may be checked in and out each day. Create a way to track multiple costume pieces
- Create and sew labels into costumes

- Complete a full costume inventory over time with Summer Company, provide maintenance to costume stock as needed
- Meet with the costume designer, creative teams, and production assistant to discuss load-in and strikes. Make note of which pieces need to be sent to dry cleaning, which will return to stock, and assist in coordinating the return of any borrowed or rented costumes
- Assist with quick changes and show running for performances
- Steam, mend and maintain costumes over show runs

SKILLS & QUALIFICATIONS

- Extensive experience and success working in a progressive, collaborative artistic environment
- High level training and experience in costume design, textiles, sewing and construction/pattern drafting
- Experience working in theatre environment
- Experience assisting/facilitating during the creation process
- Experience/interest acting as lead costume designer
- Positive attitude, strong work ethic
- Strong interpersonal, communication, listening skills
- Take & apply feedback
- Computer skills an asset
- Ability to drive/access to a car an asset
- Ability to communicate in English with additional languages an asset
- Experience working outdoors and in a site-specific environment an asset

SCHEDULE & APPLICATION PROCESS

Candidates must be available from May 18 - July 17, 2022 for 9 intensive weeks (30 or 35 hours per week) of paid full-time employment, and they must be willing and able to travel to work in Mississauga. The SPW will be an employee of Frog in Hand.

To submit an application, please send a maximum 2-page CV to froginhand@gmail.com with the subject [YOUR FULL NAME], (SPW or ACD) Application 2022. We encourage applicants to self-identify if they are part of a priority or equity-seeking group, and if comfortable, to disclose their pronouns. Frog in Hand is committed to workplace health and safety. All workers have the right to: know about work conditions, refuse unsafe work, and participate in health and safety discussions. We will continue to monitor health regulations related to COVID-19 to ensure all workers are protected and healthy. Measures and contingencies will be in place and considered should new mandates come into effect. If we can make this application process more accessible to you, please email us.

ABOUT FROG IN HAND

We are a dance-theatre company based in Mississauga. Our mission is to uncover, make, and share stories through dance. We create, perform, and educate. We craft innovative work reflecting our passion for movement as a medium to transcend language. We are committed to

engaging spaces in ways that recognize and honor diverse stories and storytellers. We create site-specific experiences as platforms for artistic exchange, collaboration, and social change. We contribute by sharing resources and knowledge through creation, performance, and education.